

ANGLICAN PARISH OF SALT SPRING ISLAND

Annual General Meeting of the Vestry

Sunday, February 8th 2026

MINUTES

1. Opening procedures – The Rev. Juli Mallett @ 11:31

This Annual General Meeting (AGM) of the Vestry is being held in person in the sanctuary of All Saints by-the-Sea.

Quorum – as per Canon Regulation 6.7.01(f):

- f. In parishes with 200 or fewer electors, the quorum for transacting any business at an annual or special meeting of parishioners shall be:
 - i. the incumbent, or, if the incumbency is vacant or the incumbent is absent for any cause, the priest or deacon in charge, if any,
 - ii. at least one churchwarden or deputy warden, and
 - iii. not fewer than ten of the electors of the parish, present in person or by proxy.

And a “parishioner” is defined in the Canons as follows:

“Parishioner” is any baptized person who shall have been in regular attendance at a church of the Diocese for a period of not less than three months.

2. Notice of Chair – The Rev Juli Mallett, Incumbent Priest

As per Canon Regulation 6.7 (c)

- c. The incumbent or nominee shall be the chair of the meeting. If the incumbency is vacant, or if the incumbent is absent for any cause, the meeting shall elect one of the churchwardens as chair.

The Incumbent Priest In Charge, The Juli Mallett, as chair, will open the meeting with prayer, notice of the meeting having been duly given over the past 2 weeks, according to **Regulation 6.7.01(d)**.

- d. Notice of every such meeting must be given in writing or printing, signed by the convener, and posted up conspicuously at or near the church door, at least ten days before the day on which the meeting is to be held. The notice must state the time and place at which, and the purpose for which, the meeting is to be held; and shall be in the following form:

"Notice is hereby given that a meeting of the parishioners of this parish will be held on the ___ day of ___ at ___ o'clock, in the _____ for the purpose of _____."

Similar notice shall also be given during divine service in the church on the two Sundays preceding the meeting.

3. Election of Secretary of Vestry

MOVED: Walter Stewart

SECONDED: Debbi Toole

THAT our Parish Administrator, Joe Egan, be elected as Secretary of this Vestry.

DISCUSSION –

CARRIED

4. Approval of Agenda

MOVED: Elizabeth Van Akker

SECONDED: Lynne Fraser

THAT the draft Agenda be accepted as circulated.

DISCUSSION –

CARRIED

5. Approval of the Minutes of the AGM of the Vestry of February 16th, 2025

MOVED: Jim Smith

SECONDED: Lynda Turner

THAT the minutes of the 2025 AGM of the Vestry be accepted as circulated.

CARRIED

6. Interim Incumbent Priest's address & report to the Vestry: Rev. Juli Mallett

**ref. Annual Report*

7. Reception of 2025 Annual Reports published and circulated

MOVED: Lolla Devindisch

SECONDED: Sarah Belknap

THAT the 2025 Annual Report, excluding the preliminary financial statement for 2025 and the budget for 2026, be accepted.

DISCUSSION –

APPROVED

- Lolla notes her continued amazement at the wide array of activities and contributors across this parish.

8. Presentation of 2025 Financial Statements:

(a) Financial Statements as prepared by our Treasurer February 6, 2026 to be accepted and presented to the Reviewer.

MOVED: Ron Dyck

SECONDED: Deb Toole

THAT the 2025 Financial Statements dated February 6, 2026, be accepted as presented and passed on to the Reviewer for review.

DISCUSSION:

- Rev Juli extends deep gratitude to our Treasurer, Andrew Peat for his years (and years) of dedicated service to and financial stewardship of our parish.
- Andrew calls attention to page 4 of the 2025 Financial statement—
 - We ended the year in the black, with surprise and gratitude
 - Our Assessment was unusually large last year due to two substantial bequests (Spence and Mather) – and now that we've spent those gifts down the Assessment for 2026 will be substantively lower
 - Investments in the Consolidated Trust is at "book value" and \$675,000 is the total market value.
 - These are restricted funds that do not apply to operational costs.
 - The parish is acting as a charitable conduit for two grant funds on behalf of The Chuan Society.
 - Final page of the report highlights funds that do not stem from the consolidated accounts.
- Claire Pickering suggests that in years past a "two-line" Quarterly financial update distributed to the entire Parish.
 - Parish Council receives a substantive Financial Report each quarter – these documents are public and can & should be distributed to the whole parish
- Detailed bottom-line comparison between 2024 & 2025 is presented.

(b) Election of Reviewer of 2025 Financial Statements –

MOVED: Ida Marie Threadkell

SECONDED: Walter Stewart

CARRIED

In accordance with Canon 6.10(c):

- c. The churchwardens' accounts shall be examined each year by a qualified person or persons, other than a member of the parish council, elected at the previous annual vestry meeting, and the examiner's report on the accounts shall be presented to the annual meeting of parishioners.

MOVED: Sarah Belknap

SECONDED: Claire Pickering

THAT Andrew will ask Bill Slade...

DISCUSSION –

CARRIED

9. Presentation of 2026 budget: The Rev. Juli Mallett on behalf of our Treasurer

- Parish Council, at their meeting of January 25th 2025, recommended that the budget as circulated in the 2025 Annual Report be presented now to Vestry for approval.

MOVED: Elizabeth Van Akker

SECONDED: Marjie Radford

THAT the 2026 Annual Budget be accepted as presented and recommended by Parish Council at their January 25, 2026 meeting.

DISCUSSION:

- A comparatively small deficit is projected for 2026 based on our best guesses.
- Walter Stewart asks about the projected revenue for Family Place rent
 - Andrew notes that indeed the number was incorrectly noted on the '26 budget – the total revenue should therefore increase by approx.. \$2200
 - There are additional adjustments – ex. insurance for St. Mark's, etc.
- Question re. Security service cancelation – explanation provided (lack of legal or insurance requirement as well as lack results and corresponding value).
- Question re. our overall insurance profile – detailed explanation provided re. general liability coverage.
- Projected deficit is well within the “fudge factor”. The parish is healthy.

CARRIED

10. Appointment of Incumbents Churchwarden

The chair noted that Deb Smith is willing to stand as “Rector's Warden”. Should there be no further nominations from the floor, therefore the following motion:

MOVED: N/A

SECOND: N/A

THAT Deb Smith be acclaimed as Rector's Warden for 2026.

DISCUSSION: Assistant Deputy Rector's Warden – Lolla Devindish

- Rev Juli proposes updating the Warden model with the addition of two deputy Wardens, who perhaps may each focus on different areas.

11. Election of People's Warden

CANON 6.8 - APPOINTMENT AND ELECTION OF CHURCHWARDENS

- a. In every parish there shall be two churchwardens selected from the communicants, one to be appointed by the incumbent and one to be elected by the electors; provided that, if the incumbent declares a desire to waive the incumbent's right of appointment, both the churchwardens shall be elected by the electors.

The chair noted that Gloria McEachern is willing to stand as "People's Warden". Should there be no further nominations from the floor, therefore the following motion:

MOVED: Lynne Fraser

SECOND: Debbi Toole

THAT Gloria MacEachern be acclaimed as People's Warden for 2026.

DISCUSSION: Assistant Deputy People's Warden – Dave Philipps

MOVED: Solveig Brickenden

SECOND: Jim Smith

CARRIED

12. Election of Lay Synod Delegates – Canons

The chair notes the parishioners who have expressed willingness to be "Lay Synod Delegates" – therefore the following motion:

MOVED: Walter Stewart

SECOND: ???

THAT Debbi Toole be appointed as Lay Synod Delegate for 2026.

DISCUSSION – Badges have been requested.

13. Election of Alternate Lay Delegates to Synod

The chair notes the parishioners who have expressed willingness to be "Alternate Lay Synod Delegates" – therefore the following motion:

MOVED: Lynda Turner

SECOND: Don Van Akker

THAT Assistant "Deputy" Wardens be appointed as Lay Alternates

DISCUSSION:

CARRIED

14. Election of Members at Large to Parish Council

That the following parishioners have agreed to positions on Parish Council this year as Members at Large. Simon Wheeler, Ida Marie Threadkell, Judy Tyson and Dovenne Steele

For their first year on Parish Council:

Diane Armstrong

Ruth Pepin

MOVED: Lolla Devindisch

SECOND: Ruth Mills

THAT Diane Armstrong and Ruth Pepin be elected to Parish Council

- Those initially committed to assignments and continue on:

Rector, Rev Juli Mallett

Wardens, Deb Smith, Gloria MacEachern, Lolla Devindisch, and Dave Phillips

Ex-Officio Andrew Peat as Treasurer

Simon Wheeler

Ida Marie Threadkell

Judy Tyson

Dovenne Steele

DISCUSSION –

CARRIED

15. 2026 signing officers (Churchwardens, Treasurer and Bookkeeper) Deb Smith, Andrew Peat, Dale Storm, Gloria MacEachern, Lolla Devindisch, Dave Philips and Rector, The Rev. Juli Mallett

Signing officers are to be assigned in accordance with Canon 6.10:

CANON 6.10 - PARISH FINANCES

- a. All monies received by the parish from any source or for any purpose shall be promptly deposited in a chartered bank, credit union, or trust company authorized to do business in the Province of British Columbia, and cheques drawn on the account or accounts shall be signed by any two of the following:
- (1) The incumbent,
 - (2) The rector's warden,
 - (3) The people's warden,
 - (4) The treasurer or assistant treasurer, if any,
 - (5) Any others authorized by parish council.

MOVED: Walter Stewart

SECONDED: Lynne Fraser

THAT the signing officers for 2026 for the parish accounts be any two of:

- Incumbent Priest (Rev. Juli Mallett)
- Rector's warden (Deb Smith)
- People's Warden (Gloria MacEachern)
- Assistant Deputy Warden (Lolla Devindisch)
- Assistant Deputy Warden (Dave Phillips)
- Treasurer (Andrew Peat)
- Bookkeeper (Dale Storm)

DISCUSSION:

- When the new signers are registered with the bank (Commerce) make sure the previous signees are removed.

CARRIED

16. Property Management Plans – Rev. Juli Mallett and Simon Wheeler

- Summary of completed, ongoing and upcoming projects.
 - There are two groups that have been diligently working on upgrades & general maintenance of both All Saints' and St. Mary's
 - First led by John Metzger, second by Simon Wheeler respectively
 - We have comprehensive Building Condition Assessments for all three of our properties (All Saints', the Rectory, and St. Mary's)
 - We need to maintain a balance between deferred maintenance and capital improvement, ie. "opportunistic" projects
 - There are some major things on the horizon, and some minor things already in progress
 - Re. All Saints' ramp: we will be looking at our options intentionally in 2026

- The windows at All Saints' are a priority for this year.
- There are opportunities for us to think about projects “adaptively” – ex. video live stream functionality, hearing enhancements, solar paneling for electricity.
- What is most important vs. what we wish for.
- Solar panels are an opportunity to capitalize an annualized operational expense
- Some (not all) of these projects will be paid for with proceeds from the 2025 sale of St. Mark's.
 - Final apportionment still to be determined with the Diocese.
- Question: Windows at St. Mark's have been (temporarily?) removed – we will monitor if this is a permanent condition as our parish has legal right of first refusal to acquire the windows in the case of disposal.
- Family Place is a wonderful community asset – ex. “Father and Me Pancakes”.
 - The weekly soup we provide, etc.
 - SSI Community Services provides routine maintenance of the Rectory
 - Our Rectory is a long-term asset, the utility of which can never be fully anticipated.
- St. Mary's is such a gift for our parish. So many parishes have relinquished their historic buildings. There is so much opportunity for us at St. Mary's.
 - The goal is to reestablish Star of the Sea – this year or next.
 - Complete replacement of the washroom
 - A fully functional water tank was acquired
 - A heat pump was installed
 - Installation will be installed throughout the building
 - Ron Dyck has done wonderful work in maintenance and management of the cemetery at St. Mary's
 - Simon Wheeler has done yeoman's work to oversee improvements at St. Mary's.
 - Question re. outside (3rd party) use of St. Mary's
 - Any parish Outreach program or event can use the space free of charge
 - Other “rental” requests are approached on a case-by-case basis.
 - Example provided a potential Indigenous gospel event
 - Question re. Star of the Sea: currently in hiatus due to lack of critical mass of volunteer leaders.
 - In camera discussion about Rev Juli's management of her varied roles both personal and professional.

17. Rector's Appreciations — Rev. Juli Mallett

- Everyone in our parish is an essential part of our community.
- Thanks to the Administrator, Joe Egan.

Comments:

- Claire Pickering extends thanks and appreciation to Rev Juli

18. Ballots: *N/A*

19. Closing Procedures and Adjournment

MOVED: Walter

That the meeting adjourned with closing prayer by Rector at 12:51pm.

These minutes were approved by the Priest In-Charge on March x, 2026 and will be presented for acceptance at the next Annual Meeting:

The Rev. Juli Mallett, Rector

