

# ANGLICAN PARISH OF SALT SPRING ISLAND

## Annual General Meeting of the Vestry

Sunday, February 8<sup>th</sup> 2026

## AGENDA

### 1. Opening procedures – The Rev. Juli Mallett

This Annual General Meeting (AGM) of the Vestry is being held in person in the sanctuary of All Saints by-the-Sea.

**Quorum – as per Canon Regulation 6.7.01(f):**

- f. In parishes with 200 or fewer electors, the quorum for transacting any business at an annual or special meeting of parishioners shall be:
  - i. the incumbent, or, if the incumbency is vacant or the incumbent is absent for any cause, the priest or deacon in charge, if any,
  - ii. at least one churchwarden or deputy warden, and
  - iii. not fewer than ten of the electors of the parish, present in person or by proxy.

And a “parishioner” is defined in the Canons as follows:

“Parishioner” is any baptized person who shall have been in regular attendance at a church of the Diocese for a period of not less than three months.

### 2. Notice of Chair – The Rev Juli Mallett, Incumbent Priest

**As per Canon Regulation 6.7 (c)**

- c. The incumbent or nominee shall be the chair of the meeting. If the incumbency is vacant, or if the incumbent is absent for any cause, the meeting shall elect one of the churchwardens as chair.

The Incumbent Priest In Charge, The Juli Mallett, as chair, will open the meeting with prayer, notice of the meeting having been duly given over the past 2 weeks, according to **Regulation 6.7.01(d)**.

- d. Notice of every such meeting must be given in writing or printing, signed by the convener, and posted up conspicuously at or near the church door, at least ten days before the day on which the meeting is to be held. The notice must state the time and place at which, and the purpose for which, the meeting is to be held; and shall be in the following form:

“Notice is hereby given that a meeting of the parishioners of this parish will be held on the \_\_\_\_ day of \_\_\_\_ at \_\_\_\_ o'clock, in the \_\_\_\_\_ for the purpose of \_\_\_\_\_. ”

Similar notice shall also be given during divine service in the church on the two Sundays preceding the meeting.

3. Election of Secretary of Vestry

MOVED:

SECONDED:

*THAT our Parish Administrator, Joe Egan, be elected as Secretary of this Vestry.*

DISCUSSION –

4. Approval of Agenda

MOVED:

SECONDED:

*THAT the draft Agenda be accepted as circulated.*

DISCUSSION –

5. Approval of the Minutes of the AGM of the Vestry of February 16<sup>th</sup>, 2025

MOVED:

SECONDED:

*THAT the minutes of the 2025 AGM of the Vestry be accepted as circulated.*

6. Interim Incumbent Priest's address & report to the Vestry: Rev. Juli Mallett

*\*ref. attached....*

7. Reception of 2025 Annual Reports published and circulated

MOVED:

SECONDED:

*THAT the 2025 Annual Report, excluding the preliminary financial statement for 2025 and the budget for 2026, be accepted.*

DISCUSSION –

8. Presentation of 2025 Financial Statements:

(a) Financial Statements as prepared by our Treasurer *February 6, 2026* to be accepted and presented to the Reviewer.

MOVED:

SECONDED:

*THAT the 2025 Financial Statements dated *February 6, 2026*, be accepted as presented and passed on to the Reviewer for review.*

DISCUSSION:

(b) Election of Reviewer of 2025 Financial Statements –

MOVED:

SECONDED:

**In accordance with Canon 6.10(c):**

- c. The churchwardens' accounts shall be examined each year by a qualified person or persons, other than a member of the parish council, elected at the previous annual vestry meeting, and the examiner's report on the accounts shall be presented to the annual meeting of parishioners.

MOVED:

SECONDED:

*THAT*

DISCUSSION –

9. Presentation of 2026 budget: The Rev. Juli Mallett on behalf of our Treasurer

- Parish Council, at their meeting of January 25<sup>th</sup> 2025, recommended that the budget as circulated in the 2025 Annual Report be presented now to Vestry for approval.

MOVED:

SECONDED:

*THAT the 2026 Annual Budget be accepted as presented and recommended by Parish Council at their January 25, 2026 meeting.*

DISCUSSION:

10. Appointment of Incumbents Churchwarden

The chair noted that Deb Smith is willing to stand as “Rector’s Warden”. Should there be no further nominations from the floor, therefore the following motion:

MOVED:

SECOND:

*THAT Deb Smith be acclaimed as Rector’s Warden for 2026.*

DISCUSSION –

11. Election of People’s Warden

#### **CANON 6.8 - APPOINTMENT AND ELECTION OF CHURCHWARDENS**

- a. In every parish there shall be two churchwardens selected from the communicants, one to be appointed by the incumbent and one to be elected by the electors; provided that, if the incumbent declares a desire to waive the incumbent's right of appointment, both the churchwardens shall be elected by the electors.

The chair noted that Simon Wheeler is willing to stand as “People’s Warden”. Should there be no further nominations from the floor, therefore the following motion:

MOVED:

SECOND:

*THAT Simon Wheeler be acclaimed as People’s Warden for 2026.*

DISCUSSION –

12. Election of Lay Synod Delegates – Canons

The chair notes the parishioners who have expressed willingness to be “Lay Synod Delegates” – therefore the following motion:

MOVED:

SECOND:

*THAT*

DISCUSSION –

13. Election of Alternate Lay Delegates to Synod

The chair notes the parishioners who have expressed willingness to be “Alternate Lay Synod Delegates” – therefore the following motion:

MOVED:

SECOND:

*THAT*

DISCUSSION –

14. Election of Members at Large to Parish Council

*That the following parishioners have agreed to positions on Parish Council this year as Members at Large.*

For their first year on Parish Council:

Diane Armstrong

Ruth Pepin

MOVED:

SECOND:

*THAT Diane Armstrong and Ruth Pepin be elected to Parish Council*

*Those initially committed to assignments and continue on:*

*Rector, Rev Juli Mallett  
Wardens, Deb Smith and Simon Wheeler  
Ex-Officio Andrew Peat as Treasurer  
Ida Marie Threadkell  
Judy Tyson  
Dovene Steele*

DISCUSSION –

15. 2026 signing officers (Churchwardens, Treasurer and Bookkeeper) Deb Smith, Andrew Peat, Dale Storm, and Simon Wheeler – as well as Incumbent Priest in-Charge, The Rev. Juli Mallett

**Signing officers are to be assigned in accordance with Canon 6.1O:**

**CANON 6.10 - PARISH FINANCES**

a. All monies received by the parish from any source or for any purpose shall be promptly deposited in a chartered bank, credit union, or trust company authorized to do business in the Province of British Columbia, and cheques drawn on the account or accounts shall be signed by any two of the following:

- (1) The incumbent,
- (2) The rector's warden,
- (3) The people's warden,
- (4) The treasurer or assistant treasurer, if any,
- (5) Any others authorized by parish council.

MOVED:

SECONDED:

*THAT the signing officers for 2026 for the parish accounts be any two of:*

- Incumbent Priest (Rev. Juli Mallett)
- Rector's warden (Deb Smith)
- People's Warden (Simon Wheeler)
- Treasurer (Andrew Peat)
- Bookkeeper (Dale Storm)

DISCUSSION:

16. Property Management Plans – Rev. Juli Mallett and Simon Wheeler

- Summary of completed, ongoing and upcoming projects.

17. Rector's Appreciations — Rev. Juli Mallett

18. Closing Procedures and Adjournment

MOVED:

*The meeting will adjourn with closing prayer by Incumbent Priest In-Charge.*