

ANGLICAN PARISH OF SALT SPRING ISLAND

Annual General Meeting of the Vestry

Sunday, February 18th 2024

MINUTES

1. Opening procedures – The Rev. Paul Schumacher

This Annual General Meeting (AGM) of the Vestry was held in person in the sanctuary of All Saints by-the-Sea.

Quorum – as per Canon Regulation 6.7.01(f):

- f. In parishes with 200 or fewer electors, the quorum for transacting any business at an annual or special meeting of parishioners shall be:
 - i. the incumbent, or, if the incumbency is vacant or the incumbent is absent for any cause, the priest or deacon in charge, if any,
 - ii. at least one churchwarden or deputy warden, and
 - iii. not fewer than ten of the electors of the parish, present in person or by proxy.

And a “parishioner” is defined in the Canons as follows:

“Parishioner” is any baptized person who shall have been in regular attendance at a church of the Diocese for a period of not less than three months.

Attendance was recorded by a sign-in sheet: **45 people** were in attendance including the Interim Priest and 2 churchwardens (+ 1 Deputy Warden), and thus a quorum was achieved.

2. Notice of Chair – Rev Paul

As per Canon Regulation 6.7 (c)

- c. The incumbent or nominee shall be the chair of the meeting. If the incumbency is vacant, or if the incumbent is absent for any cause, the meeting shall elect one of the churchwardens as chair.

The Interim Priest In Charge, The Rev Paul Schumacher, as chair, opened the meeting with prayer at 11:56am, notice of the meeting having been duly given over the past 2 weeks, according to Regulation 6.7.01(d).

- d. Notice of every such meeting must be given in writing or printing, signed by the convener, and posted up conspicuously at or near the church door, at least ten days before the day on which the meeting is to be held. The notice must state the time and place at which, and the purpose for which, the meeting is to be held; and shall be in the following form:

"Notice is hereby given that a meeting of the parishioners of this parish will be held on the ____ day of ____ at ____ o'clock, in the _____ for the purpose of _____."

Similar notice shall also be given during divine service in the church on the two Sundays preceding the meeting.

3. Election of Secretary of Vestry
MOVED: Rev. Paul Schumacher
SECONDED: Debbi Toole
THAT our Parish Administrator, Joe Egan, be elected as Secretary of this Vestry.
DISCUSSION – None
APPROVED
4. Approval of Agenda
MOVED: Ron Dyck
SECONDED: Walter Stewart
THAT the draft Agenda be accepted as circulated.
DISCUSSION –
APPROVED
5. Approval of the Minutes of the AGM of the Vestry of February 19th, 2023
MOVED: Don Cunningham
SECONDED: Lynda Turner
THAT the minutes of the 2023 AGM of the Vestry be accepted as circulated.
APPROVED
6. Interim Priest's address & report to the Vestry: Rev. Paul Schumacher
*ref. attached
7. Thank you!
 - Wardens Ruth Seltner & Sally Carr – and special thanks to Simon Wheeler for coming on as Deputy Warden
 - Administrator Joe Egan
 - Liaisons and Volunteers
 - Andrew Peat as Treasurer
 - David Storm as Music Director
 - Deb & Jim Smith as contributing musicians
 - John Metzger and Deb Smith, and Choir...
 - Pastoral Care Team—Bridget Metzger, Dale Storm, Dennis Hayden & Noreen Davies
 - Lynne Fraser for her important Safe Care stewardship
 - Altar Guild and Flower arrangers... providing a beautiful Sanctuary each Sunday
 - Servers for all their work and coaching
 - Greeters
 - Technical Team – Ron Dyck and Carles Roch-Cunill, and Simon Millerd too
 - Lay Ministers! Each were given their Diocesan Certificates (Deb, Doreen & Walter)
 - Deb Toole hosting a Wednesday Eve service during Lent

- Ven. Dennis Hayden will preside over mid-week Eucharist – TBD
- Special thanks to John Metzger for putting together the Annual Report
- Building & Maintenance Committee
- Cemeteries – Ron Dyck
- Retired clergy—Chas & Sarah Belknap, Richard Stetson, Harold Munn & Bill Tarter
- And... thanks to all the Parishioners of Salt Spring Island

8. Reception of 2023 Annual Reports published and circulated

MOVED: Walter Stewart

SECONDED: Lynne Fraser

THAT the 2023 Annual Report, excluding the preliminary financial statement for 2024 and the budget for 2024, be accepted.

DISCUSSION – None

APPROVED

9. Appointment of Treasurer for 2024 Fiscal year until the next regular Annual Vestry Meeting 2025

MOVED: *N/A acclaimed*

SECONDED: *N/A*

THAT the Andrew Peat be appointed as Treasurer for Fiscal year 2024.

DISCUSSION – None

10. Presentation of 2023 Financial Statements:

(a) Financial Statements as prepared by our Treasurer February 10, 2024 to be accepted and presented to the Reviewer.

- As Andrew Peat, Treasurer, was absent, Bishop's Warden Ruth Seltner, on behalf of the Parish Executive, presented the 2023 Financial Statements.

MOVED: *N/A acclaimed*

SECONDED: *N/A*

THAT the 2023 Financial Statements dated February 10, 2024, be accepted as presented and passed on to the Reviewer for review.

DISCUSSION: – None

APPROVED

(b) Election of Reviewer of 2023 Financial Statements

Moved: Gloria McEachern

Second: Ida Marie Threadkell

In accordance with Canon 6.10(c):

- c. The churchwardens' accounts shall be examined each year by a qualified person or persons, other than a member of the parish council, elected at the previous annual vestry meeting, and the examiner's report on the accounts shall be presented to the annual meeting of parishioners.

Nigel Desbottes expressed concern about the presentation of our Budget – Warden Ruth address his concerns by noting that our Budget was reviewed by the Diocese who have confirmed we are in compliance with all accounting regulations

MOVED: *N/A acclaimed*

SECONDED: *N/A*

THAT the Reviewer for our 2023 Financial Statements be recommended by our Treasurer for presentation and approval at the next meeting of the Parish Council.

DISCUSSION – None

APPROVED

The Reviewer of budget will be discussed by the Parish Council

11. Presentation of 2024 budget: Bishop's Warden Ruth Seltner on behalf of our Treasurer

- Andrew has been optimistic on Givings, but regardless we are proposing a Deficit Budget, offset by a generous In-Kind endowment we were blessed to receive in 2023.
- Additionally, A Family Place has been renting our Rectory for the past 15+ years at a substantially below market rate of \$775 – but we can no longer afford this subsidy.
 - New terms (for one year) are to increase the rental rate to \$1500

MOVED: Walter Stewart

SECONDED: Ida Marie Threadkell

THAT the 2024 Annual Budget be accepted as presented in the 2023 Annual Report as recommended by Parish Council at their January 17, 2024 meeting.

THAT the rent increased to \$1500 for use of our Rectory

DISCUSSION: Sally Carr expressed concern that if we hire a new Incumbent that we be able to provide housing as part of their compensation.

- Bishop Anna has expressed her opinion that it might not be a good idea to have an Incumbent reside directly on Church property
- Colin Lawler has asked for clarity re. the 50% increase in annual Assessment to the Diocese – Rev Paul noted that the diocese is due a portion of all bequests made to our Parish—regardless of the fact that we've yet to leverage these funds ourselves (earmarked for Renovations)

APPROVED

12. Notice of appointment of Bishop's Warden by the Diocesan Bishop until the induction of a new Incumbent or until Bishop appoints (a) different Bishop's Warden(s)

- Ruth Seltner is appointed Bishop's Warden for 2024
- Simon Wheeler is appointed Deputy Bishop's Warden for 2024

13. Election of People's Warden

CANON 6.8 - APPOINTMENT AND ELECTION OF CHURCHWARDENS

- a. In every parish there shall be two churchwardens selected from the communicants, one to be appointed by the incumbent and one to be elected by the electors; provided that, if the incumbent declares a desire to waive the incumbent's right of appointment, both the churchwardens shall be elected by the electors.

The chair noted that Sally is willing to stand as "People's Warden". Should there be no further nominations from the floor, therefore the following motion:

- Sally Carr expressed her wish to have a partner as People's Warden – anyone?
- Gloria McEachern was nominated by Ruth as Deputy People's Warden

MOVED by Ruth Seltner

SECOND by Simon Wheeler

THAT Sally Carr be elected as People's Warden for 2024.

DISCUSSION – None

APPROVED

THAT Gloria McEachern be elected as Deputy People's Warden for 2024

DISCUSSION – None

APPROVED

14. Election of Lay Synod Delegates – Canons (from 1881) will be updated this year!

The chair noted that the following parishioners expressed willingness to be "Lay Synod Delegates" – therefore the following motion:

MOVED: THAT Ron Dyck and Simon Wheeler be elected as Lay Synod Delegates.

DISCUSSION – None

APPROVED

15. Election of Alternate Lay Delegates to Synod

The chair noted that the following parishioners expressed willingness to be "Alternate Lay Synod Delegates" – therefore the following motion:

MOVED: THAT Toto Andre' and Ruth Seltner be elected as Lay Synod Delegates.

DISCUSSION – None

APPROVED

16. Election of Members at Large to Parish Council

The following 6 parishioners have agreed to positions on Parish Council this year:

For their first year on Parish Council:

1. Dale Storm
2. Judy Tyson

For a 2nd year on Parish Council:

1. Gloria McEachern
2. Ida Marie Threadkell

Those initially committed to 3-year assignments and continue on:

3. Debbi Toole
4. Ron Dyck
5. Wardens
6. Ex-Officio Andrew Peat as Treasurer

MOVED: *N/A acclaimed*

SECONDED: *N/A*

With no further nomination from the floor, THAT the above slate of candidates of parishioners note above be approved as Members at Large of Parish Council.

DISCUSSION – None

APPROVED

17. 2023 signing officers (Churchwardens and Treasurer) Ruth Seltner & Sally Carr, Judy Tyson, Andrew Peat, and Walter Stewart

Signing officers are to be assigned in accordance with Canon 6.10:

CANON 6.10 - PARISH FINANCES

- a. All monies received by the parish from any source or for any purpose shall be promptly deposited in a chartered bank, credit union, or trust company authorized to do business in the Province of British Columbia, and cheques drawn on the account or accounts shall be signed by any two of the following:
- (1) The incumbent,
 - (2) The rector's warden,
 - (3) The people's warden,
 - (4) The treasurer or assistant treasurer, if any,
 - (5) Any others authorized by parish council.

MOVED: *N/A acclaimed*

SECONDED: *N/A*

THAT the signing officers for 2024 for the parish accounts be any two of:

- Incumbent Priest (vacant)
- The Bishop's warden (Ruth Seltner)
- The People's warden (Sally Carr)
- The Treasurer (Andrew Peat)

APPROVED

Walter Stewart as an existing signator was authorized to contact CIBC to established new Signing Authorities as per banking policy

18. Building & Maintenance Committee – reports to the wardens – members & mandate

John Metzger, Walter Stewart, Don Van Akker and Don Cunningham

Chas Belknap and Colin Lawler will contribute as well...

MOVED: *N/A acclaimed*

SECONDED: *N/A*

THAT aforementioned parishioners stand as members of Building & Maintenance Committee

DISCUSSION – None

APPROVED

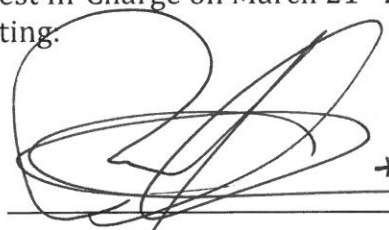
19. New Business:

1. Lolla notes that it's our 30th Anniversary of All Saints – a concert celebration is in order

20. Ballots, *N/A*

21. The meeting adjourned with closing prayer by Interim Priest In-Charge at 12:59pm.

These minutes were approved by the Interim Priest In-Charge on March 21st 2024 and will be presented for acceptance at the next Annual Meeting.


A handwritten signature in dark ink, consisting of several loops and a long horizontal stroke, is written over a horizontal line. A small cross symbol is visible to the right of the signature.

Rev. Paul Schumacher, Interim Priest & Chair

